

# VENDOR REGISTRATION FORM



## Wesbury's Chicken BBQ & Craft Fair

Event includes: Used Book Sale, Rummage Sale, Baked Goods Tent, Car Show, Family Fun Zone, Live Entertainment and much more.

When: Sunday, July 16, 2017 - Rain or Shine

Where: Wesbury United Methodist Retirement Community  
31 North Park Avenue, Meadville, PA 16335

Time: 11 a.m. to 5 p.m. \* Worship Service at 9:45 a.m.

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Type of Art/Craft/Product\* \_\_\_\_\_

I would like to be in the same location as last year: \_\_\_\_\_

I heard about the Wesbury BBQ from \_\_\_\_\_

- \* Food or drink sale items must be pre-approved by The Wesbury Foundation.
- \* You will be parked off site and may not have access to your automobile during the event.
- \* Vendors must furnish their own tables, chairs, canopy, etc.

Early Bird Registration: by March 31, 2017  
 \$25 for 12'x12' space  
 \$30 for 12'x12' space with electric

Cost Per Space: after March 31, 2017  
 \$30 for 12'x12' space  
 \$35 for 12'x12' space with electric  
 \$40 for 12'x12' space after July 6, 2017

Checks Payable To: The Wesbury Foundation - 31 North Park Avenue, Meadville, PA 16335  
A check and your signed vendor contract (see reverse) must accompany this complete registration form. A letter of confirmation will be sent upon receipt of these requirements. Thank you.

For More Information: The Wesbury Foundation at 814-332-9712 or Email: [foundation@wesbury.com](mailto:foundation@wesbury.com)

*Event proceeds benefit the residents of Wesbury.*



# Wesbury Chicken BBQ & Craft Fair Vendor Agreement

We/I hereby agree to abide by the following conditions:

1. Wesbury shall not be responsible for any injury or loss that may arise or come to the vendor or his/her goods from any cause whatsoever, while said premises are being occupied under this agreement.
2. Vendor spaces are 12 ft x 12 ft. This means your poles, stakes and ropes must fit inside this area.
3. The vendor agrees to sell only those items that have been approved by the Wesbury Foundation and **must get pre-approval from the Wesbury Foundation for the sale of any food or drink items. The sale of any canned or bottled beverages (including but not limited to, water, pop and juice) is strictly forbidden by any vendor.**
4. The vendor agrees to follow all parking regulations as posted on the day of the event. Please plan to enter on 31 North Park Avenue. You will be greeted and given directions to your site where you will unload. Once unloaded, please move your vehicle to the public parking area at Allegheny College's Robertson Field. Transportation to and from Robertson Field to Wesbury will be provided.
5. No pets are permitted.
6. No alcoholic beverages are permitted.
7. At the end of the day, the vendor agrees to clean his/her area leaving no debris.
8. The Wesbury BBQ & Craft Fair is a family-friendly event. Wesbury reserves the right to remove any guest or vendor not conducting himself/herself in an appropriate manner.

NAME \_\_\_\_\_

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_